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[www.msdb.mt.gov](http://www.msdb.mt.gov)



## COME WORK (*AND PLAY*) IN BIG SKY COUNTRY! AT THE MONTANA SCHOOL FOR THE DEAF AND THE BLIND

**DEPARTMENT:** Student Services

**POSITION TITLE:** Food Services Worker

**STARTING SALARY:** \$9,212

**BENEFITS:** Full Insurance Package

**JOB LOCATION:** Montana School for the Deaf and the Blind

**STATUS:** Permanent, Full-time

**SUPPLEMENT REQUIRED:** No

**POSITION NUMBER:** 51303811

**BARGAINING UNIT:** UFCW

**CLOSING DATE:** first application review – August 18, 2017 then open until filled

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### **TYPICAL DUTIES:**

The Food Service Worker works under the direct supervision of the Food Service Manager. Prepare various salads for salad bar and other items as dictated by the menu. Serve and deliver the meals in the dining room and/or to the cottage wings. Clean kitchen, equipment used, wash dishes, pots and pans and etc. Record freezer, cooler and food temperatures, and amount of food used at lunch, etc. Set dining room tables for lunch and clean up after lunch has been served, including wiping down tables and chairs in the dining room. Fill food orders for each cottage wing and Bus Depot on a weekly or as needed basis. Other duties as assigned

**SKILL AND KNOWLEDGE:** Must be able to work cooperatively with other program staff. The successful candidate will be required to have or learn basic sign language skills to communicate with deaf staff and students. New employees hired after July 1, 2012 must meet the requirements of MSDB Policy 5124 Employee Sign Language Skills and will be evaluated through the Sign Language Proficiency Interview. New employees to this position must meet the Target Skill level Standard of “Survival Plus” within 3 years of the date of hire. General knowledge of working in a food service establishment is highly desirable. Understanding of kitchen sanitation and safety is desired.

**QUALIFICATIONS:** High School Diploma or GED. Work in the food service industry is desirable.

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**ACCOMMODATIONS:** The State of Montana and the Montana School for the Deaf and the Blind makes reasonable accommodations for any known disability that may interfere with an applicant's ability to compete in the recruitment and selection process. For the school to consider any such accommodations, the applicant must notify the school in writing of any needed accommodation by the application deadline.

**IMMIGRATION REFORM AND CONTROL ACT:** In accordance with the Immigration Reform and Control Act, the person selected must produce within three (3) days of hire, documentation that he/she is authorized to work in the United States. Examples of such documentation include a birth certificate or social security card along with a driver's license or other picture I.D., a United States passport or a green card.

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**PHYSICAL REQUIREMENTS AND WORK ENVIRONMENT:** While performing the duties of this job, the employee is regularly required to stand, walk, sit, reach with hands and arms, stoop, kneel, or run. The employee is regularly required to use sign language to communicate with students and staff and occasionally required to utilize word processing equipment both of which result in the repetitive motion of hands and arms. The nature of the work requires the employee to walk or stand for a majority of their shift. The employee is required to climb stairs, bend, stoop, reach and handle objects. The employee must occasionally lift and/or move up to 50 pounds. The work environment consists of an 18 acre campus with 4 buildings housing the education program and 3 buildings housing the residential program. This position requires frequent and independent travel between all buildings.

The physical demands and work environment characteristics described are representative of those that must be met by an employee to successfully perform the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

The employee must be able to see/hear respond to fire alarms and provide instructions with verbal/sign language commands for the safe evacuation of students.

Must be able to tolerate extreme weather conditions, and exposure to unpleasant sights, sounds, and smells depending on individual student and program needs. Must be able to remain standing for extended periods of time. Must be able to maintain composure under stress and not be easily physically or verbally intimidated or provoked by students as they may be unpredictable, uncooperative, demonstrate physical aggression, or serious, injurious behavior.

**PROBATIONARY PERIOD:** All employees shall serve a probationary period of one year (see A.R.M. Section 2.21.3808(2)). Policy 5123

**APPLICATION AND SELECTION PROCESS:** Selection procedures to be used in evaluating applicant's qualifications include an evaluation of the Montana State Application form, structured interview, and reference checks. Incomplete or unsigned application forms may not be considered.

**INQUIRIES :**

**Montana School for the Deaf and the Blind  
3911 Central Ave  
Great Falls, MT 59405  
406-771-6000**

**APPLICATION:** <https://jobs.mt.gov/>

**An Affirmative action/Equal Opportunity Employer**

The Montana School for the Deaf and the Blind is an Affirmative Action/Equal Opportunity Employer (EOE). MSDB will not discriminate in its educational programs, activities, or employment practices, based on race, color, national origin, sex, pregnancy, childbirth or medical conditions related to pregnancy or childbirth, disability, age, political or religious affiliation or ideas, culture, creed, ancestry, social origin or condition, genetic information, sexual orientation, gender identity or expression, military service or veteran status, marital status. Announcement of this policy is in accordance with state and federal laws, including Title IX of the Education Amendments of 1972, Sections 503 and 504 of the Rehabilitation Act of 1973, and the Americans with Disabilities Act of 1990. Employees and participants who have an inquiry or complaint of harassment or discrimination, or who need information about accommodations for persons with disabilities, should contact the Affirmative Action Officer, Montana School for the Deaf and the Blind, 3911 Central Avenue, Great Falls, Montana 59405. Phone (406) 771-6000