



Come Work (*and Play*) in Big Sky Country! at the Montana School for the Deaf and the Blind

DEPARTMENT: Outreach

POSITION TITLE: Outreach Consultant for Deaf and Hard of Hearing students (Bozeman area)

STARTING SALARY: \$31,420 *Minimum* (185-day contract) + yrs of experience + degrees/certs,
\$2000 annual driving stipend

BENEFITS: Full Insurance Package

JOB LOCATION: Montana School for the Deaf and the Blind, Bozeman area, Montana

STATUS: Permanent (200-day contract)

SUPPLEMENT REQUIRED: No

POSITION NUMBER: 51300324

BARGAINING UNIT: MEA/MFT

CLOSING DATE: first file review on July 28, 2017 and then open until filled

TYPICAL DUTIES:

To promote appropriate educational practices and interventions for deaf and hard of hearing* children in Montana. To provide consultation and technical assistance to education professionals, families, and other service providers about service options, resources and best practices as they relate to deaf and hard of hearing children.

*It is common in published articles to capitalize Deaf and Hard of Hearing to identify members of the Deaf Community. This job description refers to children and students who identify with the Deaf Community and those that do not. Therefore, "deaf and hard of hearing" will be written in lower case letters throughout unless used in a title such as Consultant for the Deaf and Hard of Hearing.

- **Classroom Support, Consultation, and Technical Assistance** - Improve access to instruction and environment by providing recommendations to school staff, Assists in the development of the IEP and participates in the IEP meetings, Works with district if requested to provide support in hiring sign language interpreter, Conducts necessary trainings with small groups and school-wide staff.
- **Early Childhood Education and Intervention** - Collaborates with Part C to participate in child find and intake activities, Provides counseling and instruction to families of children who are aged birth to three regarding child development, communication and language options and opportunities, and meeting developmental goals and other needs of children who are deaf, hard of hearing, or deafblind, Works with families and other service providers to develop and implement the Individual Family Service Plan (IFSP), Establishes and monitors Family Advisor program including recruitment, training, mentoring, reporting, approving invoices, and general oversight.
- **Assessment and Evaluation (specific to Consultants of the Deaf and Hard of Hearing)**, - Assists in obtaining and helping teams understand audiological reports, Performs assessments and evaluations related to educational needs to suggest appropriate accommodations and modifications to the classroom and/or curriculum (assessments and evaluations might be formal or informal - i.e. resources from Success for Kids with Hearing Loss)
- **Extension Programs and Other Services** - Assists in the planning, facilitation, and recruitment of families and students to attend annual Family Learning Weekends, Deaf Enrichment

weekends, and Summer Camp, Works with the MSDB Admissions Coordinator in facilitating referral of students who can be appropriately served by MSDB's on-campus programs.

- Office Duties and Organization - Maintains and manages student files and data within a centralized data system, Completes follow-up reports, recommendations, phone contacts, and/or emails in a timely manner, Organizes and facilitates issue-specific training opportunities for students, Prepares reports as required or requested, Develops relationships and maintains contacts with office/school/service agencies via email and other technologies, phone contacts and maintains a record of those contacts, Complete and maintain annual accounting of students served on caseload.
- Travel to various Local Education Agencies (LEAs) within given caseload - may entail overnight stays while on the road.
- Performs related and other duties as assigned.
- Detailed Job Description available upon request.

QUALIFICATIONS: Skills and knowledge related to Deaf Education and providing accommodations in regular classrooms is required. Bachelor's Degree or higher in Deaf Education, ASL, Deaf Studies, Special Education or related degree is highly preferred. Bachelor's Degree or higher from an accredited Interpreter Training Program or Master's in Speech and Language Pathology (with experience working with deaf and hard of hearing students) *might be considered*. Degree in Audiology *might be considered*. Ability to obtain Montana Teaching Licensure is preferred.

ACCOMMODATIONS: The State of Montana and the Montana School for the Deaf and the Blind makes reasonable accommodations for any known disability that may interfere with an applicant's ability to compete in the recruitment and selection process. For the school to consider any such accommodations, the applicant must notify the school in writing of any needed accommodation by the application deadline.

IMMIGRATION REFORM AND CONTROL ACT: In accordance with the Immigration Reform and Control Act, the person selected must produce within three (3) days of hire, documentation that he/she is authorized to work in the United States. Examples of such documentation include a birth certificate or social security card along with a driver's license or other picture I.D., a United States passport or a green card.

ADDITIONAL REQUIREMENTS: MSDB is a non-smoking environment extending to the entire campus: there are no authorized smoking areas and smoke breaks are not given. All successful candidates must possess a Montana Driver's License or Montana State ID; submit to a background check, which includes a criminal record review, and must not possess any felony or DUI convictions. It is the policy of the Board that any finalist for hire shall submit to a finger-print based national criminal history background check conducted by the FBI prior to recommendation for hire. Additionally, an "Applicant Release Form" must be completed and signed as part of the application.

This position requires extensive travel and possible overnight stays across the state. The person in this position will be issued a state car and will need to follow the state approved and provided maintenance plan. Consultants may carry many resources including pieces of adaptive equipment (up to 50 lbs.) in their car to deliver and pick up from schools. Occasional work on weekends and extended workdays might be required. Work is out of a home-based office and therefore must be able to maintain basic state-owned office equipment and obtain Internet (preferably high-speed) services.

This position requires a person to be able to climb stairs, bend, stoop, reach, and handle objects. This position will require interactions with people who may have very different and very strong beliefs about the best ways to educate students who are deaf and hard of hearing.

The person in this position must be open-minded and respectful regarding different educational philosophies. This position requires a large amount of time engaging in signing which has been known to lead to repetitive motion injuries such as carpal tunnel.

MSDB is a smoke-free facility including all buildings and grounds. There are no designated smoking areas on campus.

The successful candidate will be required to have or learn sign language skills to communicate with deaf and hard of hearing staff and students. New employees must meet the requirements of MSDB Policy 5124 Employee Sign Language Skills and will be evaluated through the Sign Language Proficiency Interview (SLPI). New employees to this position must meet the Target Skill level Standard of “**Advanced**” or have a supervisor-approved learning plan.

PROBATIONARY PERIOD: All employees shall serve a probationary period of one year (see A.R.M. Section 2.21.3808(2)). Policy 5123

APPLICATION AND SELECTION PROCESS: Selection procedures to be used in evaluating applicant’s qualifications include an evaluation of the Montana State Application form, structured interview, and reference checks. Incomplete or unsigned application forms may not be considered.

INQUIRIES:

**Montana School for the Deaf and the Blind
3911 Central Ave
Great Falls, MT 59405
406-771-6000**

APPLICATION: <https://statecareers.mt.gov>

An Affirmative action/Equal Opportunity Employer

The Montana School for the Deaf and the Blind is an Affirmative Action/Equal Opportunity Employer (EOE). MSDB will not discriminate in its educational programs, activities, or employment practices, based on race, color, national origin, sex, pregnancy, childbirth or medical conditions related to pregnancy or childbirth, disability, age, political or religious affiliation or ideas, culture, creed, ancestry, social origin or condition, genetic information, sexual orientation, gender identity or expression, military service or veteran status, marital status. Announcement of this policy is in accordance with state and federal laws, including Title IX of the Education Amendments of 1972, Sections 503 and 504 of the Rehabilitation Act of 1973, and the Americans with Disabilities Act of 1990. Employees and participants who have an inquiry or complaint of harassment or discrimination, or who need information about accommodations for persons with disabilities, should contact the Affirmative Action Officer, Montana School for the Deaf and the Blind, 3911 Central Avenue, Great Falls, Montana 59405. Phone (406) 771-6000