



## COME WORK (AND PLAY) IN BIG SKY COUNTRY!

### MONTANA SCHOOL FOR THE DEAF AND THE BLIND

**DEPARTMENT:** Education

**POSITION TITLE:** Supervising Teacher for Visually Impaired Department

**SUPERVISOR:** Principal

**STARTING SALARY:** MA range \$35,265 - 57,000 dependent on years of experience and degrees/certification (200 day contract)

**BENEFITS:** Full Insurance Package

**JOB LOCATION:** Montana School for the Deaf and the Blind, Great Falls MT

**STATUS:** Permanent, Full-time

**STARTING DATE:** ASAP or August 2018

**SUPPLEMENT REQUIRED:** Yes

**POSITION NUMBER:** 51300302

**BARGAINING UNIT:** No

**CLOSING DATE:** first file review – February 23, 2018, then open until filled

3911 CENTRAL AVENUE  
Great Falls, Montana 59405  
406.771.6000 V  
406.205.0016 VP  
406.771.6164 FAX  
[www.msdb.mt.gov](http://www.msdb.mt.gov)

#### **TYPICAL DUTIES:**

To promote and ensure appropriate educational practices and programming for students who are blind, visually impaired, and/or deafblind by providing supervision to the staff and students in the Visually Impaired Department while effectively managing student needs. This position requires ongoing problem solving and decision making. This position works alongside the Supervising Teacher for the Deaf and Hard of Hearing Department and under the direction of the Principal. The person in this position is an active member of the School Improvement Committee and Accreditation efforts.

- Provide staff services which include supervision (such as approving leave requests, reviewing lesson plans, building and maintaining a successful team), scheduling meetings and training, finding resources and materials necessary for successful classrooms, assist in screening and hiring new staff and assist in evaluations.
- Provide professional development/training and technical assistance for teachers, support staff and paraprofessionals in the field of education for students with visual impairments. Maintain one's own professional development to keep current in the field of education for students with visual impairments.
- Provide student services which include assisting with scheduling, discipline, celebrating successes, appropriate programming, mainstream support, and behavioral supports.
- Work with teachers and staff in developing Individual Education Plans (IEPs) including present level statements, goals, benchmarks and accommodations; assist teachers with data collection and progress monitoring.
- Collaborate with teachers, support staff, and administrators in developing/selecting, implementing and reviewing courses and materials that prepare students to be college and/or career ready; assist with state and district-wide assessments; assist with weekly department meetings and staff meetings. Serves on school and agency committees as appropriate such as assisting with accreditation processes and reports.
- Collaborate with Outreach Director and staff to plan and provide enrichment activities for students with visual impairments; be knowledgeable about instructional strategies and accommodations for students with visual impairments, Orientation and Mobility services, APH services, braille codes, technology and devices for students with visual impairments.
- Performs related and other duties as assigned.
- Detailed Job Description available upon request.

**QUALIFICATIONS:** Master's degree in Teaching Students with Visual Impairments or Special Education or Elementary and/or Secondary Education with an endorsement in Special Education is required. At least three years of successful, full-time teaching experience with experience teaching students who are blind, visually impaired, or deafblind is preferred. Must be able to obtain a Montana Class 1 Teaching Certification and License. Must be willing to pursue additional training in Teaching Students with Visual Impairments and/or Principal or Supervisor training and/or endorsement.

**ACCOMMODATIONS:** The State of Montana and the Montana School for the Deaf and the Blind makes reasonable accommodations for any known disability that may interfere with an applicant's ability to compete in the recruitment and selection process. For the school to consider any such accommodations, the applicant must notify the school in writing of any needed accommodation by the application deadline.

**IMMIGRATION REFORM AND CONTROL ACT:** In accordance with the Immigration Reform and Control Act, the person selected must produce within three (3) days of hire, documentation that he/she is authorized to work in the United States. Examples of such documentation include a birth certificate or social security card along with a driver's license or other picture I.D., a United States passport or a green card.

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**ADDITIONAL REQUIREMENTS:** MSDB is a non-smoking environment. There are no authorized smoking areas and smoke breaks are not given. All successful candidates must submit to a background check, which includes a criminal record review, and must not possess any felony or DUI convictions. Additionally, an "Applicant Release Form" must be completed and signed as part of the application.

The work performed in a typical setting at MSDB involves mostly sedentary to light physical activity, typically requiring occasional exertion of up to 20 lbs. of force and walking or standing to a significant degree. The employee may need to climb stairs, bend, stoop, reach, and handle objects. The employee may occasionally lift and/or move up to 50 lbs. The person in this position works in multiple buildings across campus and must be able to travel independently between buildings.

This position requires interactions with staff who may have very different and very strong beliefs about the best ways to educate students who are deaf, hard of hearing, blind, visually impaired, or deafblind. The person in this position must be open-minded and respectful regarding different educational philosophies. This position requires some amount of time engaging in signing which has been known to lead to repetitive motion injuries such as carpal tunnel.

The successful candidate will be required to have fluent ASL and English skills to communicate with staff. New employees must meet the requirements of MSDB Policy 5124 Employee Sign Language Skills and will be evaluated through the Sign Language Proficiency Interview (SLPI). New employees to this position must meet the Target Skill level Standard of "Survival Plus" on the date of hire.

**PROBATIONARY PERIOD:** All employees shall serve a probationary period of one year (see A.R.M. Section 2.21.3808(2)). Policy 5123

**APPLICATION AND SELECTION PROCESS:** Selection procedures to be used in evaluating applicant's qualifications include an evaluation of the Montana State Application form, structured interview, and reference checks. Incomplete or unsigned application forms may not be considered.

**APPLICATION:** <https://statecareers.mt.gov>

#### An Affirmative Action/Equal Opportunity Employer

The Montana School for the Deaf and the Blind is an Affirmative Action/Equal Opportunity Employer (EOE). MSDB will not discriminate in its educational programs, activities, or employment practices, based on race, color, national origin, sex, pregnancy, childbirth or medical conditions related to pregnancy or childbirth, disability, age, political or religious affiliation or ideas, culture, creed, ancestry, social origin or condition, genetic information, sexual orientation, gender identity or expression, military service or veteran status, marital status. Announcement of this policy is in accordance with state and federal laws, including Title IX of the Education Amendments of 1972, Sections 503 and 504 of the Rehabilitation Act of 1973, and the Americans with Disabilities Act of 1990. Employees and participants who have an inquiry or complaint of harassment or discrimination, or who need information about accommodations for persons with disabilities, should contact the Affirmative Action Officer, Montana School for the Deaf and the Blind, 3911 Central Avenue, Great Falls, Montana 59405. Phone (406) 771-6000